

EDUCATORS EXPIRING IN 2018

TEACHERS

Educators whose renewal cycle ends June 30, 2018, are considered mid-cycle and have the same renewal requirements as when the current cycle began. Renewal requirements are:

- ◆ 24 PD hours (formerly called CPDUs) for each year worked full-time
- ◆ 16 PD hours for each year worked full-time if you hold one advanced degree
- ◆ 8 PD hours for each year worked full-time if you hold more than one advanced degree
- ◆ 4 PD hours for each year worked full-time if you are a NBPTS Master Teacher

Uniquely-qualifying activities will satisfy all renewal requirements if they were **completed** by August 30, 2014. Uniquely-qualifying events include:

- Advanced education-related degree from an accredited institution earned during validity period*
- 8 semester hours of college coursework in an education related program (1 semester hour = 15 PD hours)
- Subsequent Illinois Certificate or Endorsement*
- Requirements for becoming highly-qualified in another teaching area
- National Board for Professional Teaching Standards Certification Process

 *Any degree earned must be conferred or any subsequent endorsement issued by December 31, 2014 in order to receive credit for the uniquely-qualifying activity.

 Licensees may have participated in PD activities from past-approved PD Providers through December 31, 2014, if that PD aligned with the new requirements. As of January 1, 2015, any professional development activity offered by an approved provider is acceptable. Please see the end of this document for info on who the approved providers are and the new requirements.

 A teacher that holds a General Administrative or Principal endorsement but is not currently using it is not required to complete an Administrator's Academy in order to renew that endorsement in 2018. Legislation passed in 2017 removed the requirement to complete one Admin Academy in your next full five-year cycle in order to renew.

 **All teachers will be required to complete 120 PD hours in their next renewal in 2023 regardless of any advanced degrees held.**

ADMINISTRATORS

Administrators whose renewal cycle ends June 30, 2018, must complete 100 hours of professional development each five-year renewal cycle plus one Illinois Administrator Academy within each fiscal year. If the AA is not completed within the fiscal year, the administrator must complete a penalty AA in addition to current requirements.

 Licensees may have participated in PD activities from past-approved PD Providers through December 31, 2014, if that PD aligned with the new requirements. As of January 1, 2015, any professional development activity offered by an approved provider is acceptable. Please see the end of this document for info on who the approved providers are and the new requirements.

SCHOOL SERVICE PERSONNEL

Educators whose renewal cycle ends June 30, 2018, are considered mid-cycle and have the same renewal requirements as when the current cycle began. Renewal requirements are:

- 16 PD hours (formerly called CPDUs) for each year worked full-time; or,
- Hold an active license issued by the State as a clinical professional counselor, a professional counselor, a clinical social worker, a social worker, or a speech-language pathologist; or
- Hold national certification as a Nationally Certified School Psychologist from the National School Psychology Certification Board; or
- Are nationally certified as a National Certified School Nurse from the National Board for Certification of School Nurses; or
- Are nationally certified as a National Certified Counselor or National Certified School Counselor from the National Board for Certified Counselors; or
- Hold a Certificate of Clinical Competence from the American Speech-Language-Hearing Association.

➡ If you hold state or national licensure, this must be added as a professional development activity onto your PD page in ELIS so that you can submit it for approval.

➡ Educators who hold a Speech-Language Pathologist (Teaching) will be required to complete 120 PD hours to renew in 2023 regardless of whether or not they hold an IDFPR license.

➡ Licensees may have participated in PD activities from past-approved PD Providers through December 31, 2014, if that PD aligned to the new requirements. As of January 1, 2015, any professional development activity offered by an approved provider is acceptable. Please see the end of this document for info on who the approved providers are and the new requirements.

RENEWAL PROCEDURE

Educators must renew online in the ELIS program **between April 1, 2018 and June 30, 2018**. The educator will enter all professional development activities they have completed during the renewal cycle. The total number of PD hours required for renewal will be listed at the bottom of the PD page and, as you enter PD activities, your hours will be listed in the TOTAL HOURS box. Once you have entered all PD hours and have the minimum number of PD hours required, you will go back to your home screen and click on the word **RENEWAL**. This will start a renewal wizard which will walk you through the renewal step by step. You will respond to questions of a legal nature and pay the registration fee of \$50 for the next renewal cycle online.

➡ Professional Educator Licenses (PELs) will lapse on September 1, 2018 if the licensee does not complete and submit the PD requirements by August 31, 2018. The licensee will not be able to work in a classroom beginning September 1st.

➡ PELs not registered (registration fees not paid) for 6 months after the renewal date will lapse on January 1, 2019. An unregistered license is invalid for employment or providing services in an Illinois public or state-operated or cooperative and in a charter school beginning July 1, 2018.

EXEMPTIONS

Exemptions should be recorded in ELIS under "Employment Status" for any semesters in which the educator did not work in a position requiring educator licensure. Licensees do not have to complete PD for the years in which the licenses are exempt. Licensees working solely as a substitute teacher or paraprofessional on a PEL do not have to complete PD for those years.

PROFESSIONAL DEVELOPMENT PROVIDERS

The statute indicates that the State Superintendent has the authority to approve professional development providers. Currently, the following entities are approved providers:

- ISBE
- Regional Offices of Education
- Regionally-accredited Institutions of Higher Education that offer Illinois-approved preparation programs
- Illinois Public School Districts
- Charter Schools
- Joint Educational programs providing career & technical education of special education services
- For an updated list of additional ISBE-approved providers, visit:
<http://www.isbe.net/licensure/requirements/prof-dev-provider-list.pdf>.

PROFESSIONAL DEVELOPMENT ACTIVITIES

PD Activities must meet one or more of the following criteria:

- ◆ Engage participants over a sustained period of time allowing for analysis, discover, and application as they relate to student learning, social or emotional achievement, or well-being;
- ◆ Align to the licensee's performance (evaluation);
- ◆ Include outcomes that relate to student growth or district improvement;
- ◆ Align to state-approved standards;
- ◆ Are higher education courses

Activities will count for renewal purposes if they meet at least one of the following criteria:

- Increase knowledge and skills of school and district leaders who guide continuous professional development
- Improve the learning standards
- Organize adults into learning communities whose goals are aligned with those of the school and district;
- Deepen educator's content knowledge;
- Provide educators with research-based instructional strategies to assist students in meeting rigorous academic standards;
- Prepare educators to appropriately use various types of classroom assessments
- Use learning strategies appropriate to the intended goals;
- Provide educators with the knowledge and skills to collaborate; or
- Prepare educators to apply research to decision-making.